

LEADERSHIP GUIDE

2009-2010

2009-2010 Celebrating the 90th Anniversary of the Auxiliary.
The National Presidents ThemeReconnect and Energize!!

Plan of Action: Leadership Committee

Purpose- to develop and prepare knowledgeable and capable leaders, to carry on the growth and success of the Auxiliary. By promoting activities and resources that educate, motivate, and mentor members of all ages, and at all levels.

OBJECTIVE- Give officers the tools to help them understand their roles, give them information, and motivate them to develop future leaders of our organization.

ACTION STEPS-

- a. Develop roles for Chairmen of all levels.
- b. Encourage Units and Districts to host Leadership Awareness Classes.
- c. Make these classes interesting, and fun, as well as informative.

OBJECTIVE- Encourage mentor programs

- a. Remember, a mentor is an advisor who is willing to offer guidance to another individual.
- b. By mentoring, you may be grooming a future Department President!

AWARENESS SKILLS CLASSES-

- a. If you are a Unit or District Leadership Chairman, you may want to host your own class. They should be personalized to address the concerns of the Unit or District.
- b. These classes may be incorporated into your Unit meetings, or, they may be scheduled for anytime that is convenient for your group.
- c. It is **VERY IMPORTANT** for you to follow the approved protocol as to the subjects to be introduced at the classes. Topics which need to be covered are:
 1. Duties of Officers
 2. How to conduct a meeting
 3. How to participate in a meeting
 4. Programs of the Auxiliary
 5. Basic protocol
 6. Flag etiquette

You may add any other Leadership topic, should you so desire.

Remember that members must complete the entire course to be able to receive the Leadership card, or to order a Leadership pin. The cost for each pin is \$10.00. They are ordered thru Department Secretary Denise Carter, at the Office.

There will be a packet available for each District President at the Department Fall Conference. It will be her responsibility to make sure that each Unit in her District receives the information to hold a Leadership Class. There will be a sign up sheet that has to be sent to me with the names of the participants who attended, to be included in the prize drawing. How is that for delegation, Ladies!!

LEADERSHIP AWARDS (National Awards)

A. Most Outstanding Overall Department Leadership Program Award.

An award will be given to the Department leadership Chairman with the best overall Leadership program. Entry must be in narrative form, and must not exceed 1000 words. It must include a complete copy of the annual report form. Pictures may be included, but will not be returned. All entries must be postmarked by June 1, 2010, and sent to the National Chairman.

B. Unit Leadership Training Recognition Certificates

A recognition certificate will be presented to individual Unit Leadership Chairman or Officer who conducts three (3) leadership training sessions at Unit meetings. Topics to be covered are stated above, under Awareness Skills Classes, item C.

Submit dates of training sessions, topics covered, and the length of each training session, to the Department Leadership Chairman by April 30, 2010. We all look forward to working with you. Call and schedule your class today by contacting any member of the Leadership team.

Department Leadership Chairman

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